

# **SCAF REVIEW 2007 –THE** **WAY AHEAD**

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# Terms of Reference

- To consider the role of SCAF in today's Cost Forecasting community.
- To re-visit the David Daniel Review of 2002 and to review it's conclusions.
- To consider the role of SCAF with respect to training.
- To consider the relationship of SCAF to the other major Cost agencies such as ACE, SCEA, ISPA etc.
- To make recommendations to the Chairman and Committee on the way forward

# 2002 REVIEW

## Main Recommendations

- The need to ensure recruitment of new members.
- The newsletter being expensive to produce consideration should be given to the use of e-mail or the website to improve communication.
- The Society holds valuable papers which are in danger of being lost. These should be identified, secured and catalogued.
- If the membership falls below a critical mass then The Society should consider amalgamation.

# Areas Covered in 2007 Review

- Main changes since 2002 review
- Other societies / groups etc
- Geography
- Training
- Conferences and seminars
- Committee
- Special interest groups (SIG)

- Switch from paper to electronic communications
- Relationship of the Society to other Societies and groups.
- Co-operation with other organisations
- The Society being mainly concentrated in the South of England
- The role of SCAF in any sort of training
- Need to attract younger committee members
- SIGs for various specialist areas of interest

# SWOT analysis - Major points

- SCAF is a good value for money, independent, debating forum for the cost forecasting community.
- There are opportunities to widen the society's appeal and influence by improving the 'e' communications, particularly the website and by the sponsorship of appropriate MSc projects.
- The major threat to the Society is the lack of younger committee members and this does need to be addressed urgently.
- The Society no longer has the support of the MOD to the same extent as it had at its inception and thoughts need to be given to widening its appeal to industry and academia

# Conclusions And Recommendations

- The Society is in good shape and should, in general terms; continue as it is
- The committee should be expanded so that specific responsibilities for areas such as communication and seminar organisation can be delegated.
- The Society should reconsider the role of SIGs as part of the Society's core business.
- The Society should try to have a higher profile.
- The Society should encourage relationships with other organisations.

- The Society should consider very carefully its role with respect to training.
- A meeting should be held with MIRCE to explore areas of common concern.
- The website should be improved.

- The Society should seriously consider sponsoring an MSc student project in a suitable subject.
- The collection and storage of SCAF publications should be pursued and expanded to include the collection of relevant data to form the basis of a SCAF database available to all of the members.
- A review, such as this one, should be carried out at regular intervals, say every five years, to act as an audit of the society's business and role.